

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
24	12/12/16	Open	Action	12/02/16

Subject: Delegating Authority to the General Manager/CEO to Release Up to Two Request for Proposals for Security Guard Services

ISSUE

Whether or not to Delegate Authority to the General Manager/CEO to Release up to Two Request for Proposals (RFP) for Security Guard Services.

RECOMMENDED ACTION

Adopt Resolution No. 16-12-_____, Delegating Authority to the General Manager/CEO to Release Up to Two Request for Proposals for Security Guard Services.

FISCAL IMPACT

This action does not involve the expenditure of funds. The proposed contract award, which will involve the expenditure of funds, will be presented to the Board as a future action.

DISCUSSION

On April 8, 2013, the Board awarded a 3-year contract for security guard services to G4S Secure Solutions (USA) Inc. that became effective July 1, 2013. The Contract contained 2 additional one-year options to extend. On March 28, 2016, the Board approved the exercise of one option extending the term of the Contract to a total of 4 years. The current contract with G4S will expire on June 30, 2017.

RT's security guards are intended to act as a deterrent to crime and discourage unruly, disruptive behavior and vandalism by individuals on light rail vehicles or at any RT facilities. The guards are given "observe and report" assignments at RT's light rail park-and-ride and operate mobile patrols between light rail stations. The guards assigned to RT's Security Operations Center (SOC) monitor the light rail station video surveillance equipment and search and identify system related problems, suspicious activity and/or terrorist threats. The guards will also be assisting RT personnel, such as Transit Officers, Transit Agents, Transportation Supervisors, and/or RT Police Services staff and may be assigned to various special assignments during the term of the contract.

In terms of security guard assignment, RT's requirements are considered complex. The guards are required to be familiar with RT's light rail system, access points, station locations, fare structure, and radio procedures. The guards assigned to the SOC must be able to pass a thorough law enforcement background investigation and become a Sacramento Police Department volunteer due to the confidential nature of the work performed in the SOC. In addition, the guards will make public contact requiring public relation skills.

Approved:

Presented:

Final 12/7/16

General Manager/CEO

VP, Security and Safety

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Subject: Delegating Authority to the General Manager/CEO to Release the Solicitation of Proposals for Security Guard Services

In an effort to allow for a more competitive bidding process, Staff recommends that 2 separate RFPs be written for security guard services. RFP A would be for guards assigned to the SOC and for mobile patrol guards. RFP B would be for the station guards.

As the Board is aware, RT's proposed solicitation for security guard services has generated numerous comments from the public. Public concerns regarding RT's security services include, among others, contractor social responsibility, ensuring participation from local contractors, and labor protections for contractor's employees. RT staff has engaged with members of the public on these topics on a number of occasions since the concerns were raised in the Fall of 2015. RT staff intends to issue RFPs that address as many concerns as are practicable, within the bounds of good procurement practice and State and Federal procurement requirements.

RT's Procurement Ordinance, Article 1.202(L) allows a Request for Proposal (RFP) to be used for nonprofessional services if approved by the Board rather than an Invitation to Bid (ITB). The ITB procurement method is one in which the Contract is awarded to the responsible bidder offering the lowest price. Due to the sensitive nature of the security guard services, staff believes it is not in RT's best interest to award a Contract based solely on the basis of price. RT staff believes that the RFP solicitation format, where qualifications and price are evaluated and a contract is awarded to the responsive and responsible Proposer offering the proposal most advantageous to RT, best serves RT's interests with respect to selecting a security guard services firm.

Proposals will be evaluated on qualifying criteria (100 possible points per evaluator) based on Contract Understanding, Contract Staffing and Experience, Contract Work Plan and Price. The selection committee will be comprised of staff members from, at a minimum, Police Services and Operations.

Staff requests the Board authorize the General Manager/CEO to release up to two Request for Proposals for Security Guard Services.

RESOLUTION NO. 16-12-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

December 12, 2016

**DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO RELEASE UP
TO TWO REQUEST FOR PROPOSALS FOR SECURITY GUARD SERVICES**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby delegates authority to the General Manager/CEO to
release up to two Request for Proposals for Security Guard Services.

THAT, the Request for Proposals for Security Guard Services documents be
advertised pursuant to the provisions of the RT Procurement Ordinance.

JAY SCHENIRER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary